

CASG General Meeting
Senate Room, 6th Floor Robertson
6:30 PM, January 28th, 2010
Carleton University

Announcements from the floor

Kevin Andrew – I am speaking on behalf of Students Offering Support. I think Carleton should have a chapter. We can work in different faculties across the school. We could help students with review of material to raise marks. Also through raising money, raising roots, we will leave a legacy. If you can tutor, organize things, get in touch with me.

Heather Page – Just a reminder for Relay for Life which is happening March 5 – 6. As a team, you will try to raise \$1000. We will have also cancer survivors' inspirational ceremony. You can register teams before reading week, so people have time to raise money. This year we are trying to raise \$35000. For information please refer to our website curelayforlife.com.

Matt Dick – Because we are so awesome, all of you are getting a CASG water bottle.

1.0 Call to order 6:45

2.0 Approval of Past Minutes – Approved, 1 opposed.

3.0 Reports from Exec

3.01 President

James Splinter: This report will be updated to the website. Two past months were great; we were discussing some issues that Senate is also dealing with. We have discussed things like graduation and honours regulation. As you know, Lydia Downing resigned, and Taryn Lloyd was helping us out, but we need to have an election. We have moved people around from different positions. We have decided this because we know that different people have different skills that work better in a different position. Rob is working on the website with course outlines. If you have any syllabi lying around in pdfs send it to us. We also have a budget update that is very small. BOG elections are coming out and there are two open seats. There are obviously rules for the election, if you are interested let me know. We have been quite busy with helping people with academic issues, and we are actively involved in that. We are also launching new Campaign's Committee. We are definitely looking forward a new year.

3.02 VPI - Interim

Taryn Lloyd: I have been around only for a couple of weeks. This is what I have been involved with: compiling some kind of a method to better way of communication, so we could get your reports from department meetings faster than before. I would also like to address some problems, making sure that you have the support and necessary information to be effective. I am familiarizing myself with rules of internal organization of CASG. I am trying to come up with a system that would help in organizing representatives and that encourages accountability. I would like to hear from you guys to hear what you guys think, how I could help you.

3.03 VPFA - Interim,

Brandon Wallingford: Last month we have been getting finances up to date. Once that is the case we will place that information on the website. Other than that, I have been coordinating committees. I also wrote some notions for this meeting, and I was helping Rob with the website with course outlines. We are also trying to figure out the website, and help the work studies to do the same.

3.04 VPO

Matt Dick – We fixed an issue with ICB account. We have been discussing Facebook ads in the Advertising and Promotions. This month, there will be a lot of movement on campus with CUSA elections. We will be promoting the website later on. We have had a great response from Facebook ads, and we gathered through that a lineup of volunteers.

The Chronicle is causing us a lot of problems we try to get the website up, but there are problems with it. We think it will work as a blog. We are also working on codification of how CASG incorporates and functions, and executes the projects. So we are writing internal policies on HR, promotions, schedules that will not deviate from year to year.

3.05 VPA – Interim

Rob Nettleton: not present. Report read by Taryn Lloyd. As we know, we are switching positions. I am working on the course outlines database. Programs that do not have them we should get them from people in the program. I was also introducing myself with internal policies, how-to manual, how to deal with things, policies that I need to be aware of.

Presentation from Ryan Flannagan, Director of Student Affairs

James asked me to do an overview of student services, so we have prepared the presentation. If you have any questions, please let me know. I appreciate that there is a lot of veteran students here. I do not have all of the answers, but I will try to get back to you with them.

Academic support services and personal support services were discussed in the following order:

- SASC – Mother ship that ensures that people have academic advising, major explorations, academic improvement planning, reading your audit. One of the criticisms is that it is really hard to get in.
- Learning Support Services up in the library: group study rooms, tutorials, one stop shop, helping with the transition to university
- Tutor Referral Service – individual help, tutors are A- students in the class that there are tutoring
- Math Tutorial Centre
- Science Student Success Centre, for BSc, BCS and BMATH students,
- Writing Tutorial Service – not a proofreading service, one on one, communication in writing is very important,
- Peer Assisted Study Session – workshops, students who attend PASS receive higher final grades than students that do not
- Learning Commons – to provide research, IT and learning support services to students
- Paul Menton Centre – to coordinate academic accommodations and support services for students with disabilities, adaptive equipment loans, sign language interpretation,
- Student Experience Office – to provide transitional support and co-curricular and extra-curricular opportunities for involvement, Emerging Leaders, Peer Helper, Mentoring programs,
- Community Service Learning, Community Days of Service
- International Student Services Office for international and exchange students, language exchange partner

- Student Affairs – student rights and responsibilities, academic integrity, risk management, student activities fund, alcohol policy and awareness, working with student association, student at-risk protocol (health issues, students on suicide watch), co-curricular record
- Other Services: Awards (Scholarships, Bursaries, Work Studies), Career Service and Co-op (career counseling, career workshops, resume creation)

Questions:

Adam Dewar - question on alcohol policy and awareness data collection method

Ryan Flannagan – mostly normative data. There is a new data system in the residence that helps us to see trends, and identify the hot spots where alcohol related problems are happening.

Adam Dewar – a comment regarding math centre, they do not have sufficient skills when it comes to statistics; some people had problems with that.

Matt Dick – a comment – there is also First Year Registration Assistance also available. There are a lot of reasons why CASG exists, these different areas need always volunteers and are places where you can get involved.

4.0 Reports From Coordinators

4.01 FASS Coordinator(s)

Guy Massie – FASS is creating a Signature BA. They are trying to redesign the program, and get everyone an option to do research in an undergraduate degree. There are also 2 committees that were dealing with English, Linguistics and Humanities that were confidential. Dean review committee was also confidential, but the recommendation will be made by the end of February.

James made a very good review. In terms of representatives, there are still a couple of spots open, some of them were caused by resignations.

Paroma Ray – We would like to thank those who left us. There will be a FASS meeting of reps in February

4.02 FPA Coordinator

Dean Tester – In FPA, we are looking for a dean, this process is also confidential, but if you have an inputs, or concerns to what they would like to see in the dean. I have also been involved in working on the website; we will have a tutorial with people to teach them how to operate the website. We are also circulating around journalism to encourage course outline database, and campaign for it. It would be nice to push administration. We also had a faculty meeting this afternoon, thanks for those who came out. If you are not getting my emails let me know.

4.03 Science Coordinator

Taryn Lloyd: I was trying to deal with the VPI position. There is a lot of changes that I have already discussed before, Biology is changing, Chemistry, Physics, etc. I would like to encourage you to come out, it is a great way to get involved, we also have some positions that are open. We are trying to figure out how to be target people better, how to find them for these positions. Science is also looking for a new dean. If you have any concerns, please speak to me or the new science coordinator.

4.04 FED Coordinator

Jessica Lynch: There is not many new reps. Fire safety course might be added to curriculum.

4.05 Business Coordinator

Michael Monks: SBSS is having elections soon, business is adding new classes to curriculum. I would like to encourage other people to run to senate to be a student senator.

5.0 Reports from Committees

5.01 Governance Review / Ad-hoc Electoral Review

Heather Page – if you are interested in electoral review, please come out. Last meeting we had a problem with attendance. We are looking at 2 different codes for executive positions and representatives. We were actually thinking about running elections without any rules.

5.02 Financial Review - With Special Budget Update

Brandon Wallingford – I have consolidated all of the expenses into a spreadsheet that will go onto the website. We are trying to figure out last year's finances. We just wanted to let you know that we did not really spend that much money.

5.03 Promotions and Advertising

Michael Monks – because CUSA elections are going on, we have decided not to interfere with that because, it will steal students' attention anyway. After the elections, we will focus on active campaigning. Not only information to give out but also to try to get feedback. We will also promote the course outlines database.

Matt Dick – just a comment - join the facebook group, because we are sending invites through there.

6.0 Reports from Senate and Senate Committees

SCASP – At a committee meeting, there will be changed the mature students' policy. Instead of 21 years of age, this age regulation will be removed. The academic calendar has been issued, and successfully the last day of classes is the last day to drop classes, it will lower the number of fails and increase overall GPA of classes and get more funding from province. As well, grade standardization will be implemented across the faculties. In the minor in business there will be a new accounting course, it will be easier to get the minor now. There will be also a change in recognition of distinctions highest honours, honours, etc, check out senate website, they have a lot of information on it and, for example, creation of new programs. You might also want to know that Senate Executive can graduate students in certain situations.

7.0 CUSA Report

Nick Bergamini – VP Student Issues – Universal Bus Pass was passed in the city council, now we will ask you whether you want it. It will be mandatory and cost \$145 a semester. You should get involved in the referendum and vote to express your opinion.

8.0 Question Period

Heather Page – do you want syllabi from all terms and years that I have?

James Splinter – we can never have too many so send it to me! Some classes are not offered each year, so it would be great to have them on as well.

Amanda Thomas – how the standardizing of grades is going to be implemented. Inflation of grades has been a problem lately; I just wonder how it will be addressed

James Splinter – I do not have specific plans. Information should be available soon. For example, I would like to know what the average grade was in my graduating class. Each of the faculty board should be speaking about it right now. I would like it to be as fair as possible. This information is already available but not to all. I am not sure how to deal with grade inflation, but it should be definitely addressed and transparent.

Alexandra Born – I am not sure whether I understand the standardization. It might be harder to get good grades in different programs, but I think that makes sense. I think they should be more transparent, but not necessary it will have the same rules.

James Splinter – what I mean by standards is not the same thing across the board, but two people who do the same thing and get a different mark is problematic.

Allie Elwell – question about Mature Student policy and the age, why is that an issue?

James Splinter– it is discriminatory, it is very difficult to be under 21 and be a mature student, so we should just get rid of the rule that is discriminatory.

Matt Dick – there was a case of a person who was 19/20 but was not allowed to apply as a mature student or a special student. We should take that rule down for those small numbers of people that are affected by it. We are also trying to deal with some other issues that come from a mature student policy.

Heather Page– There was a lot of talking about changing the letter grade system to number based system – can you give us an update?

James Splinter – I heard it many times, and it has been discussed by many committees.

Matt Dick – It needs to be passed, it has been passed by faculties, but not by senate, a lot of grants and bursaries work only in numerical forms, and it causes a lot of problems,

Andrew Mossad – Standardizing grades will be problematic because of TAs; they are so much different with marking.

James Splinter – I think that the grades should be the same, standards should be involved, TAs should be also put to these rules.

9.0 Motions

9.01 Motion to switch VPA with VPFA – moved by James Splinter, Seconded by Taryn Lloyd
Adam Dewar – I am against this motion because I did not second it.

James Splinter – I think it's a great motion

Brandon Wallingford – it is fairly clear what we are trying to do with it, we have been doing a better job in the roles we have been doing in the last months.

Motion approved, 1 opposed.

9.02 Motion to elect VPI moved by James Splinter seconded by Paroma Ray
Motion approved unanimously.

One candidate – Taryn Lloyd

I am involved in many different things across of the campus; please ask me any questions if you have them. Check out my blog. Elected unanimously.

9.03 Motion to elect Science Coordinator moved by James Splinter, seconded by Guy Massie
Approved unanimously,
Candidate Andrew Kwai
Approved unanimously

9.04 Motion to allocate funding to hiring a webmaster moved by Matt Dick, Seconded by Brandon Wallingford

James Splinter – our budget that was passed over had a very big surplus, and not all of the money will be spent, so we want to move some funds in favour of a better website.

Stephan Conrad – I wonder how much it is going to be spent, allocated \$500 dollars is not much for the website coordinator.

Brandon Wallingford – It is not a pay, it is a honorarium, we cannot rely on work studies, because it is hard to find a person with the specific group of skills, so we are looking for a volunteer.

Adam Dewar – everyone does slave labour around here.

Eric – if we have a surplus, why not we contract a company to deal with it, so someone can make it professionally, I think it is a very good way to maintain the website.

Matt – depending how this turns out, we had people to volunteer on a \$350 level for the Chronicle, so I think it should not be a problem to find someone for \$500.

Taryn Lloyd – I do not think we are on the level where we want to hire someone externally, once it is on a more functional level we might open it up for a professional, and hire someone.

Matt Dick – It is a not volunteer position. It is soliciting for a person who has a specific skills
Opposed 1 - Motion carries.

9.05 Motion to allocate funding to pay for the hiring of poster designers

Moved by Matt Dick, Seconded for Taryn Lloyd – I think that the posters will be more effective when designed properly than those that we have now.

Stephan Conrad – is there a way to ensure that is a student who is hired?

Matt Dick – this is something that we could codify by adding it

Adam Dick – our posters are shit, there are old, let's get it done

James Splinter – Great

Brandon Wallingford – We should have policy of hiring students, we will solicit people on campus we know, and inform departments

Eric Houstoun – it might be a misallocation of marketing funds, I do not think this is a way of getting people interested, I think a website is a more effective tool. I think a better way is a grassroots level.

2 opposed, motion carries.

9.06 Motion to strike Campaigns Committee moved by James Splinter, seconded by Paroma Ray

Matt Dick – this is the future of CASG, to have different campaigns.

Approved unanimously

10.0 Other Business

Heather Page – Do we have a tunnel mural?

No.

11.0 Open discussion about academic issues/Other

Brandon Wallingford – we have a budget allocation for painting one, so if you are interested please let us know.

12.0 Adjournment

9.01

9.02 Motion to elect new VPI

Whereas the previous VPI resigned,

And Whereas CASG needs a new VPI,

Be it resolved that,

- A) Any CASG rep may put their name forward for election to this new position,
- B) The candidate(s) are allowed to speak in favour of themselves and other council members may speak in favour of the candidates for no more than 10 minutes,
- C) Council may question the candidate(s) for no more than ten minutes
- D) A vote will take place by secret ballot (if necessary)
- E) The candidate with the most votes will be declared the winner

9.03 Motion to elect new Science Coordinator

Whereas the previous Science Coordinator resigned,

And Whereas CASG needs a new Science Coordinator,

Be it resolved that,

- A) Any CASG rep may put their name forward for election to this new position,
- B) The candidate(s) are allowed to speak in favour of themselves and other council members may speak in favour of the candidates for no more than 10 minutes,
- C) Council may question the candidate(s) for no more than ten minutes
- D) A vote will take place by secret ballot (if necessary)
- E) The candidate with the most votes will be declared the winner

9.04 Motion to allocate funding to hiring a webmaster

Whereas maintaining the website and keeping it up to date takes a significant amount of time, energy, and a certain skill base.

And whereas having a good, up to date website is important to CASG's image and reputation at Carleton.

Be it resolved that CASG Council Authorize the allocation of up to five-hundred dollars to hire a student webmaster to maintain the website.

9.05 Motion to allocate funding to pay for the hiring of poster designers.

Whereas the executive of CASG is not necessarily skilled in design.

And whereas well designed professional posters project a positive image to the Carleton community.

Be it resolved that CASG Council Authorize the allocation of up to five-hundred dollars to hire designers to produce a variety of posters to promote CASG and CASG's projects and services.

9.06 Motion to strike a campaigns committee

Whereas CASG lacks an official committee for engaging in the campaigns it undertakes,

And Whereas this committee would be an excellent opportunity for coordination amongst CASG executives, coordinators, council members and volunteers,

Be it resolved that the committee policy that now reads

" 2.0 Standing Committees

2.1 CASG shall have the following standing committees that function year

2.1.1 Executive Committee

2.1.2 Governance Review Committee

2.1.3 Promotions and Advertizing Committee

2.1.4 Financial Committee

2.1.5 Volunteer and Director Committee"

Will have "2.1.6 Campaigns Committee" added.

And appendix 1 will have the following added.

Campaigns Committee

Purpose: To provide the general student body of Carleton, the active student government reps, and the those willing to volunteer an opportunity to get involved and make a difference in their community by joining with CASG to help fulfill their campaigns.

Chair: The Chair of Campaigns committee shall be elected by the Campaigns Committee

Composition: All Students have voting and speaking rights.