

Electronic Voting Policy

1.0. Definition

- 1.1. Electronic voting or electronic polling is a meeting held electronically over a period of time whereupon Representatives on CASG may vote on motions via email, online poll, or any other method;
- 1.2. Electronic polling often utilizes electronic mail or similar messaging systems whereupon Council members are polled as to their responses to a motion;
- 1.3. Electronic polling does not include meetings held via electronic instantaneous message system (electronic meeting) or those held over the telephone (teleconference) which involve real-time exchange of information, debate, and voting;
- 1.4. Motions passed by use of electronic polling have the full force and effect of motions passed at a fully constituted Caucus meeting.

2.0. Use of Electronic Polling

- 2.1. Electronic voting is to be utilized in cases where it is impractical to call a physical meeting to order in order to decide a particular;
- 2.2. Electronic voting is typically utilized in cases:
 - 2.2.a. Where it would be impossible to schedule a physical meeting because of the urgency of the matter;
 - 2.2.b. When there is particular hardship in scheduling a meeting because of external conditions;
 - 2.2.c. In order to conduct elections or nominations between meetings;
 - 2.2.d. During the summer when it would be otherwise impractical to hold a meeting.

3.0. Authorization

- 3.1. A majority vote of the Executive Committee may authorize an electronic poll on the request of any member of CASG Caucus;
- 3.2. Should the executive committee refuse to authorize a poll the electronic or written request of 25% of CASG representatives may force the executive committee to run an electronic poll;
- 3.3. The executive committee has the authority to choose or to delegate the choice of details surrounding an electronic poll notwithstanding certain minimum requirements set out in section 3.4 below;
- 3.4. The minimum qualifications for an electronic poll are:
 - 3.4.a. The quorum of an electronic poll is always 25%
 - 3.4.b. The poll must run for at least the same amount of time that notice would have to be given in order to pass a similar motion at Caucus;

- 3.4.c. There must be an ability for Caucus members to debate the motion;
- 3.4.d. Both sides of an argument must be heard or have the opportunity to be heard;
- 3.4.e. The voting process must involve the verification of votes be possible such that the identity of the voter can be confirmed;
- 3.4.f. Following in CASG policy of not having roll-call votes the votes are not made public either during, or after the election;
- 3.4.g. No proxies may be used during electronic polling;
- 3.4.h. No motion may be tabled by an online poll or meeting;
- 3.4.i. Notice of the online poll must be sent to all Caucus members at the electronic mail address provided during elections, if sent more hours earlier than normally required for proper notice from the deadline for voting the motion is counted as having been with proper notice, otherwise it is without proper notice;
- 3.4.j. No electronic poll may be for less than 24 hours;

4.0. Secondary Motions

- 4.1. No secondary motions related to the main motion may be entered during an electronic poll other than a point of order or points of privilege;
- 4.2. Points of order may be made relating to the poll, if they are these points are dealt with at the next physical meeting unless requested by the process set out in 4.3.;
- 4.3. Points of order or privilege may be dealt with via electronic poll upon the electronic request of 10% of all current CASG Representatives;
- 4.4. Motions distributed in online polls may not be amended, because of this representatives ought to be advised that they vote against the motion if they feel that it needs to be amended before it is passed;

5.0. Results

- 5.1. The results of an electronic poll must be sent to all Caucus members within 24 hours of the poll closing;
- 5.2. The results of a poll are binding, and of equal power to a physical vote, from the time when the results are made public;
- 5.3. The results shall be presented at the next council meeting whereupon after that meeting all records related to the vote shall be purged as much as possible.