

## Section 4 - Presidential Contract

4.01 Represent CASG in various forms as head of the organisation, including but not restricted to (The undergraduate population, CASG council, Carleton Senate)

4.02 Assign appropriate work loads to executives.

4.03 Ensure executive meetings are held regularly (should be weekly basis from September to April).

4.04 Ensure executives are fulfilling their contracts.

4.05 Ensure CASG general meetings are being held through out the year.

4.06 Attend meetings with the Administration (Including, but not restricted to, the President of the university, Associate Vice President Student Support Services, etc.)

4.07 Help and aid executives with their responsibilities.

4.08 Be informed and well read on matters regarding the university, academics, CASG policies, constitution, and bylaws.

4.09 Write up new policies, bylaws, constitutional changes when necessary.

4.10 Promote accountability, transparency, and fair practices in all matters including, but not restricted to; elections, hiring, volunteers, meetings, policies, finances, record keeping, etc.