

CASG General Meeting  
Senate Board Room (RO 608) 6-9 pm  
Wednesday, November 23, 2011

In attendance: Alex Golovko (PRES), Ruba Khan (VPI), Andrew Kwai (VPA), James Armbruster (VPO), Dustin Hutton-Alcorn (FASS CD), Jean Luc Ngabo (FASS CD), Jonathan Wong (FED CD), Delroy Dyer (FPA CD), Miriam Diamond (SCI CD), Margaret Stewart (RELI), Mattea Chadwick-Shubat (HIST), Brandon Myles Wallingford (HIST), Philip Fhakhourie (PSYC), Allycia Rockwell (ANTH), Rut Skvirsky (FILM), ShanelleManhue (CANS), Samantha Toffolo (LING), Kaylee Cameron (SXST), Annie Kingston Miller (PAPM), Raphael Deketele (ECON), Sara McGuigan (ECON), Michael De Luca (LAW), Kaisha Thompson (PSCI), Colleen Brethour (CRIM), Daniella Portolese (CRIM), Tabitha McDonalds (SOWK), Owen Marsh (ELEC), Mohammad Farhan (ELEC), Robbie Zuk (MAAE), Kruti Bagde (COME), Alex Pilon (Systems and Computer), Beverly Allan (BIOL), Lindsay Upiter (ERTH), Achla Joshi (ENVR), Chantal Roy (ENVR), Vincent Le (NEUR), Anna Marrello (NEUR), David Urness (PHYS), Lien Davidson (BIOC), Owen Hovey (BIOC), Jessica Mesquita (INSC), Cassandra Boushey (INSC), Simon Pratt (COMP), Tyler Fleming (COMPSCI), Michelle Kovesi (MATH), Guy Massie (CHAIR)

1. Announcements from the floor/presentations

2. Call to order

2.1 -6:05 pm

3. Approval of Agenda

3.1.0 Dustin (FASS CD) approves

3.1.1 Shanelle (CANS)seconds

3.1.2 motion passes

4. Approval of Past Minutes

4.1.0 Delroy (FPA CD) approves

4.1.1 Ruba (VPI) seconds

4.1.2 motion passes

5. Reports from Exec

#### 4.1 President: Alex Golovko

-Welcomes everyone to second general meeting. Explains his report. Pretty straight forward. He was able to attend a few committee meetings. Will be voting on academic fund today. Should be pretty straight forward. Andrew will be speaking on this more, Carleton is pretty accessible (tunnels, etc.) and people say Carleton is pretty accessible (90%). The PMC has contacted us to help with this mandate. 8-10 million dollars would be needed to make this completely accessible. Another initiative they would make is a minor in disability studies. Been in the works for awhile now and would appeal to a wide variety of people here and is pretty relevant. PMC says there are plenty of schools that have med or business schools and it's hard for CU to start from scratch. But with inovative ideas we can jump ahead with programs that other schools don't have. We hope disability studies will be one of those programs. Thank you.

#### 4.2 VPI: Ruba Khan

-I hope I get the same applause as Alex. All the meetings for committees happened. We still need 2 chairs for Governance and Review Committee and the Promotions and Advertising committee. If anyone is interested here than let me know and we can have a vote here. You'd have to take minutes at the meetings and send them to me and set agenda for the meetings and schedule the date and time on an as-needed basis. Usually once a month. You can also add being a CASG rep on the CCR. You have until April 16th to do this. Also, for the coordinators there will be a email going out. Also, sign in before you leave today.

#### 4.3 VPO: James Armbruster

-Hi guys. Worked on a couple new things like the Bylaw V committee and we made a few changes that we didn't have before. We also looked over the budget, mainly office supplies and food from last meeting and also lowered the spending for the food.

#### 4.4 VPA: Andrew Kwai

-I'm going to start with Alex's topic. Disability studies program is going to be one of the biggest things. The READ program is going to make us into one big unified institution. Interdisciplinary department. Suggested to PMC in the engineering department. We have lots of programs in the engineering department. We want to modify the engineering programs so that you can take a minor in disability studies. Problem is that engineering programs are already overload courses but it is something that students would gear themselves towards and we could probably get some funding by the government. Provincial government has already alluded that they want universities to be more unique. Ottawa U already has a med school and we don't need to try and start from scratch there. But as Alex said it would take less than 10 million dollars to make

this university 100% accessible. If we could take material from courses that already have topics in disability and incorporate into the disability minor, it would work. It would force students from all majors to take something relevant to disability studies. We will work on this the rest of this year. I also met with the Governance Review committee for Bylaw VI today and hopefully it will pass today. Hopefully you've all read it. I'll answer questions later.

## 5.0 Reports from Coordinators

### 5.1 FASS Coordinators: Dustin Hutton-Alcron and Jean Luc Ngabo

-Dustin (FASS CD): We had a departmental meeting on Friday. Not a whole lot said. WebCT will be replaced by MOODOE in the fall. FASS reps you have a seat at departmental meetings. You should take advantage of that. Also, all departments have been informed of who the reps are, so if you haven't been contacted by the department, let either of us know, or Ruba (VPI). Make sure you let them know you are excited to get involved. Represent the vote and get involved and rep the students.

### 5.2 FPA Coordinator: Delroy Dyer

-Welcome to all the coordinators to CASG. Departments have been notified of your positions. Some departments haven't been very cooperative. Some changes were made to the Economics and Public Affairs courses and also some Poli Sci courses. There aren't anymore meetings this semester that are scheduled but there are some in January. I will let you know.

### 5.3 Science Coordinator: Miriam Diamond

-As always we have some exciting stuff. Next week we will have our second meeting for science reps and science faculty board meeting. We're keeping an eye on Science Cohorts Pilot Project. Takes first year science students and have them register together and have guidance from profs and upper year science students. One of our reps was on the committee (Owen). This has the potential to have a big impact on life for science students at CU. We're really excited. At our next meeting hopefully we'll get updated on meetings faculty.

### 5.4 FED Coordinator: Jonathan Wong

-Not a whole lot to report on except we've filled a few seats.

### 5.5 Business Coordinator: Zach Levine (Absent)

-Ruba (VPI) (speaking for Zach): Two department meetings for business. New minor in business for engineering students. New minor has courses in accounting, management and entrepreneurship. Managing people and organizations concentration is withdraw and replaced by a management concentration. This includes the concentration, a few revamped courses and a number of brand new courses.

## 6.0 Reports from Committees

#### 6.1 Governance Review: (Chair to be determined)

-Andrew Kwai (VPA): We neglected to elect a chair. My apologies. I was late. It's a little Alex's fault. We went through Bylaw VI too.

#### 6.2 Promotions and Advertising: (Chair to be determined)

-Ruba (VPI): No one came to this meeting so we don't have one yet. Their main project is working on the promotion and advertising of the scholarships. Let me know if you're interested.

#### 6.3 Volunteer and Director: Dustin Hutton-Alcron (FASS CD)

-Dustin: Essentially no one came and the meeting was held during my office hours, so Ruba elected me as the interim chair. Feel free to step up! We're looking to start some sort of town hall meeting to talk about what's happening in the different faculties and reaching out to volunteers to come to these sorts of meetings. Please step up.

#### 6.4 Campaigns: Kaylee Cameron (SXST)

-We're moving forward on the Mental Health Awareness Committee. This year we're hoping for a smaller committee. We want to emphasize that we won't be providing the actual counseling to the students.

-Andrew Kwai (VPA): The execs met with the President, director of student affairs, today about the MHAC (Mental Health Awareness Campaign). Developing a custom program for the execs. You guys are more than welcome to come. All levels of staff at CU have some sort of mental health awareness training. We want to know what kinds of training and material there is available here. Once we get it there will be more available to you. We're aiming towards the exam period in April rather than December so we're more prepared. Hopefully a bigger campaign.

#### 6.5 Financial Review: Tabitha McDonald (SOWK)

-We had a meeting last week and pretty decent attendance. I was elected as chair and reviewed the budget.

#### 6.6 Motion for 15 min recess from Delroy (FPA CD)

6.6.1 Phil (PSYC) seconds

6.6.2 motion amended to 10 minutes.

6.6.3 Shanelle (CANS) seconds

6.6.4 motion passes

#### 6.7 Meeting reconvened (6:40)

#### 7.0 Reports from Senate and Senate Committees

7.1.0 Senate report: Senate exec is not exciting. We did not approve. There has been some confusion about how to get into a senate meeting. We will discuss at next

meeting.

7.1.1 Brandan (HIST): Currently I am working with the senate and the person who was upset about the senate selection process. Will be meeting soon.

7.1.2 Guy (CHAIR): Nothing to report from academic integrity committee.

## 8.0 CUSA Report

8.1 no one reporting

## 9.0 RRRR Report

9.1 Kaisha: I'm the president of RRRR. Since the last meeting, we had the RRRR formal. Almost 600 students attended. RRRR's Movember fundraiser ranked #3 at Carleton.

## 10.0 GSA Report

10.1 no reports

## 11.0 Question Period

11.1 no questions

## 12.0 Motions

12.1 To include Bylaw VI

12.1.1 moved by Andrew (VPA)

12.1.2 seconded by Alex (PRES)

12.1.3 Andrew (VPA): This committee is focused on rewarding students with academic prowess. We have an extra 250\$ leftover. We're thinking frames or plaques. Selection committee to have 6 members. The VPA will be chair. I wanted to pull one rep from each faculty. All of these changes were brought to governance review and everything was passed. Students from all faculties think differently. If we don't have 6 voting members present, the meeting is cancelled. Fairest way to do it. Also, majority must be had to pass a motion. It's a lengthy process. Committee must meet as many times as necessary to reach a decision. Usually the third week of March is the final CASG meeting. Applications submitted to VPA. Committee will come up with a deadline (probably early in Winter semester). There will be a few requirements. 9.5 GPA is the cutoff average. We will go to the rewards office to ensure that everyone has the cutoff average. Applicants will have to sign a release so that we can access their personal info and their GPA. The application criteria for both scholarships are very similar except for the exec scholarship must be an exec, obviously. Applicants cannot be coordinators of the CASG, obviously, because we already receive monetary subsidies for our positions and it's a conflict of interest. Looking for both academic success and extra-curricular experience. On a 12 point scale, 6 points would be academic, and the rest is extra-curricular. The awards office has to verify, that's standard.

12.1.4 no questions

12.1.5 discussion

12.1.6 Dustin (FASS CD): I'm concerned with the requirement to have a 9.5 out of 12 when the entrance scholarship maintaining GPA is 10.0. There might be students that are highly involved in extra-curriculars and still maintaining their average?

12.1.7 Andrew (VPA): The point is that we want students to be excelling in their academics. We had to have a cutoff somewhere. We are weighing both requirements equally.

12.1.8 Mattea (HIST): You said 6. 6 what?

12.1.9 Andrew (VPA): 6 voting members at meetings must be present.

12.1.10 Mattea (HIST): Wouldn't people who don't have other scholarships need it more? Should we only allow those who don't get other scholarships?

12.1.11 Andrew (VPA): There are several scholarships available on campus that are available. I'm going to say no. We won't discriminate.

12.1.12 David (PHYS): It is a scholarship, not a bursary or financial aid, so it should be rewarding academics.

12.1.13 Delroy (FPA CD): Having the grades and having the extra curricular, set you apart from people who might only be "nerd" and have no life. This scholarship is for those who have the grades and give back to the community at the same time.

12.1.14 Kaisha (RRRA): How are we defining extra-curricular? You could be part of clubs and not participate.

12.1.15 Tabitha (SOWK): You're only looking at stuff through CCR perspective. Can we add an amendment to include those who volunteer outside of Carleton?

12.1.16 Andrew (VPA): When you're deciding on a scholarship, there's a grey area. With the CCR, you can see that someone is a part of a certain committee. There's nothing stopping us from making a call and inquiring into how involved a person is. Also, through the lot of us, we're pretty involved on campus. There are lots of scholarships that are for bigger monetary allotments, we didn't think this one would need letters of recommendations yet. If later on, there is more money allocated to each student, we might make more requirements. We think resumes will suffice.

12.1.17 vote on the motion

12.1.18 motion passes

12.2 To Amend the Committee Policy to Include the Academic Scholarship Selection Committee

12.2.1 Andrew (VPA)moves motion

12.2.2 James (VPO) seconds

12.2.3 Andrew (VPA): This is standard procedure. We have to amend to motion on paper essentially.

12.2.4 James (VPO): He said it beautifully.

12.2.5 Question period:

12.2.6 Dustin (FASS CD): For FASS, when one person isn't present, the coordinator takes their seat. What happens for FASS with 2 people.

12.2.7 Andrew (VPA): It would rely on whoever attends the meeting

12.2.8 no discussion

12.2.9 vote on motion

12.2.10 motion passes

12.3 To Strike the Academic Scholarship Selection Committee

12.3.1 Andrew (VPA) motions

12.3.2 Ruba (VPI) passes

12.3.3 Andrew (VPA): When this passes, we're going to elect people from each faculty. We'd be more comfortable if this was done by secret ballot for obvious reasons (there's money involved).

12.3.4 Guy (CHAIR): Moves the voting to 'Other business'

12.3.5 Ruba (VPI) seconds

12.3.6 no questions

12.3.7 no discussions

12.3.8 vote on motion

12.3.9 motion passes

12.4 To Amend Bylaw V

12.4.1 James (VPO) moves motion

12.4.2 Based on a meeting we had last week. We went through it clause by clause. Added more requirements, like what you should be looking for in proposal. Changes in the quorum and that you can request 15% of the total budget. You can only request 50% of your individual total budget for an event.

12.4.3 Funding decisions: analyze both funding and the budget and determine the appropriate amount to be allocated.

12.4.4 Funding periods: Three weeks prior to the event, application must be in. Late submissions may be accepted by the committee. Submissions can be received at any time, in any semester. Only funds one event per club and society per semester. One electronic copy to both exec email and AIF committee email account.

12.4.5 Duties of the chair: responsible for tracking all submissions. May be exec or non-exec. Understand all rules and regulations.

12.4.6 Funding: 50% or 75\$, whatever is greater. Max is 15% of the total budget for each committee for any semester. AIF will not give funding to an event that will make a profit or receives a levee. You may not have to present your application but the AIF may ask you to. You also have to option to present if you'd like, once.

12.4.7 Funds for AIF: The funds will be allocated by council after yearly budget of CASG is passed. Funds for the year will be halved.

12.4.8 David (PHYS) seconds the motion

12.4.9 Mattea (HIST): Should we put that the money is going to charity?

12.4.10 James (VPO): Sure, we can amend it. We will make 5.5.5. say 'The AIF will not provide funding for an event that is projected to make a profit for a non-charitable organization'.

12.4.11 amendment moved by Simon (COMP)

12.4.12 seconded by James (VPO)

12.4.13 Tabitha (SOWK): there are also organizations that are not for profit that have events where the proceeds don't go to charity

12.4.14 James (VPO): Well hopefully they will notice that

12.4.15 Dustin (FASS CD): Would the AIF receive a tax receipt for money going to charitable organizations?

12.4.16 Kaisha (RRRA): I know RRRA doesn't.

12.4.17 Brandon (HIST): I don't think we would get tax receipt.

12.4.18 vote on motion

12.4.19 motion passes

12.5 To Amend Committee Policy to Include the Academic Initiative Fund Committee

12.5.1 moved by James (VPO)

12.5.2 James (VPO): Should have been done last year, but was our oversight.

12.5.3 seconded by Alex (PRES)

12.5.4 no questions

12.5.5 no discussion

12.5.6 vote on motion

12.5.6 motion passes

13.0 Other Business

13.1 Academic Initiative Fund Vote (Secret Ballot)

13.1.1 Guy (CHAIR): There is one position per faculty, 5 positions, we're only voting on those 5 positions, self nominations are welcomed as well. Keep in mind they have to be an exec and committee members cannot apply for scholarships, themselves.



13.1.2 Asks for nominations

13.1.3 Nominations:

13.1.4 Anna (NEUR) for Science

13.1.5 June from FASS, self nominates

13.1.6 Brandon from FASS

13.1.7 Cassandra (INSC) for Science

13.1.8 Colleen for FPA

13.1.9 Andrew (VPA): There's no nominations for business, etc. So we'll proceed with vote today and we'll talk to the reps and see if we get any suggestions.

13.1.10 Andrew (VPA): Each candidate should say something about themselves.

13.1.11 Anna (NEUR): I'm Anna. I'm a first year student. That's all I have to say.

13.1.12 Cassandra (INSC): I just really want to be part of the decision making. I'm integrated science in first year.

13.1.13 Brandon (FASS): I've been around for awhile. I know how to give out money fairly and I do it a lot.

13.1.14 June (FASS): I'm in 4th year and the rep for ANTH. This is my last chance to be involved in the CU community and I really want this opportunity to make a difference.

13.1.15 Ruba (VPI) and Alex (PRES) collect ballots

13.2 Motion for 5 minute recess

13.2.1 moved by James (VPO)

13.2.2 Dustin seconds (FASS CD)

13.2.3 vote on motion

13.2.4 motion passes

13.3 Meeting reconvened (7:32)

13.3.1 June wins FASS

13.3.2 Cassandra (INSC) wins science

13.4 Vote for the AIF committee

13.4.1 Guy (CHAIR): proceeding in the same manner as last vote.

13.4.2 Ruba (VPI): faculty is not important, they are crossed off on these ballots

13.4.3 Dustin (FASS CD) nominates Anna (NEUR)

13.4.4 Delroy (FPA CD) nominates Brandon (HIST)

13.4.5 Simon (CSCI) nominates Tyler (CSCI)

13.4.6 Andrew (VPA) nominates Dave (PHYS)

- 13.4.7 Dave (PHYS) nominates Beverly (BIOL)
- 13.4.8 James (VPO) nominates Dustin (FASS CD)
- 13.4.9 Delroy (FPA CD) nominates Annie (PAPM)

13.5. Nominees speak about themselves:

- 13.5.1 Anna (NEUR): I'm okay..
- 13.5.2 Brandon (HIST): I've sad on the funding board for CUSA. I've got a lot of experience for this kind of stuff. I'd be more than happy to lend my experience.
- 13.5.3 Tyler (CSCI): I'm Tyler from Science. I'm awesome.
- 13.5.4 Dave (PHYS): I'm Dave from Physics. I'd be happy to sit on this committee. I know this
- 13.5.5 Beverly (BIOL): I'm second year. I'd like the opportunity to sit on this committee
- 13.5.6 Dustin (FASS CD): I'm 4th year Poli Sci and Human rights. I'm on financial assistance and I'd be a good person for this because I'd like to help others get this assistance.
- 13.5.7 Annie (PAPM): I'm from PAPM and this is a good committee and I'd like to be part of it.

13.6 Motion for 5 minute recess

- 13.6.1 Dustin (FASS CD) motions
- 13.6.2 Ruba (VPI) seconds
- 13.6.3 Ruba (VPI) and Alex (PRES) collect ballots and count votes

13.7 Meeting reconvenes (7:47)

13.7.1 Winners of the committee spots are Brendan, Dustin, Annie, Dave, Beverly. Congratulations to you all.

14.0 Open discussion about academic issues

14.1.0 Brandon (HIST): I missed question period. How is the new program going to be implemented?

14.1.1 Andrew (VPA): First step is designing the program. Hard part is to estimate resources. Included teaching hours (different profs have different teaching hours). Obviously if we need to hire someone from the outside it would cost more than getting a prof that is already here. After this we need to take it to the Engineering faculty board.

14.1.2 Brandon (HIST): You're only saying Engineering. Aren't we supposed to create a minor for all programs?

14.1.3 Andrew (VPA): First step is to include the topic in the curriculum and then create the minor program.

## 15.0 Adjournment

15.1.0 Delroy (FPA CD) motions

15.1.1 Andrew (VPA)seconds

15.1.2 vote on motion

15.1.3 motion passes

15.1.4 meeting adjourned